



# CHANGE OF PERSONAL PARTICULARS

## 更改個人資料

Please return your completed form to [cs@weever.com.hk](mailto:cs@weever.com.hk) through your registered email. We will process your request within 3 working days. Please contact us at +852 2663 8688 or email us at [cs@weever.com.hk](mailto:cs@weever.com.hk) should you have any enquiry. 請將已填妥的表格透過您已登記的電郵地址發送至 [cs@weever.com.hk](mailto:cs@weever.com.hk)。我們將於 3 個工作天內處理閣下的申請。如有任何疑問，請致電 +852 2663 8688 或電郵至 [cs@weever.com.hk](mailto:cs@weever.com.hk) 與我們聯絡。

### Registered personal particulars 已登記個人資料

**Client name** 客戶名稱 \_\_\_\_\_ **Account no.** 戶口號碼 WE- \_\_\_\_\_

**Registered email** 登記電郵 \_\_\_\_\_

I would like update the following information 本人希望更改以下個人資料:

**Mobile no.** 聯絡電話 \_\_\_\_\_

**Address** 聯絡地址 \_\_\_\_\_

**Job information** 受僱資料

Employer name 僱主名稱 \_\_\_\_\_

Business type 業務類型 \_\_\_\_\_ Position 職位 \_\_\_\_\_

Office address 辦公室地址 \_\_\_\_\_

Please note that only 9 local Hong Kong bank account is accepted and bank account name must be the same as the name on your ID document. A copy of the bank card or a bank statement within the last 3 months is required. Fund deposit and withdrawal shall be made through the designated account only. 請注意 Weever 只接受九間香港本地銀行之戶口，銀行戶口姓名須與身份證明文件相同，並須提供銀行卡或最近三個月之銀行月結單以作證明。更改後，閣下只能透過此綁定戶口進行提存。

**Bank account** 銀行戶口

Bank name\* 銀行名稱\* \_\_\_\_\_

Account no. 戶口號碼 \_\_\_\_\_ Currency 貨幣 \_\_\_\_\_

\*中銀香港、交通銀行、東亞銀行、星展銀行、恒生銀行、匯豐銀行、工銀亞洲、南洋商業銀行及華僑永亨銀行

\* Bank of China (Hong Kong), Bank of Communications, Bank of East Asia (BEA), DBS Bank, Hang Seng Bank, The Hong Kong and Shanghai Banking Corporation (HSBC), Industrial and Commercial Bank of China (Asia) (ICBC (Asia)), Nanyang Commercial Bank (NCB), and OCBC Wing Hang Bank

Please note that face-to-face verification is required for the change of the following personal particulars. 請注意更改以下資料需與閣下本人作親身核實。

The original copy of Deed Poll and the new ID document are required for identity verification. The new client name must be the same as the name on the new ID document. 閣下須出示改名契正本及新身份證明文件以作核實，新客戶名稱必須與身份證明文件相同。

**Client name** 客戶名稱

Chinese name 中文姓名 \_\_\_\_\_ English name 英文姓名 \_\_\_\_\_

The new ID document is required for identity verification. 閣下須出示新身份證明文件以作核實。

**ID document** 身份證明文件

New document no. 新身份證明文件號碼 \_\_\_\_\_ Place of issue 簽發地點 \_\_\_\_\_

**Client signature** 客戶簽名

New signature 新簽名 \_\_\_\_\_

I hereby request the above change(s) be effected and declare that all information and particulars given herein are accurate, true and complete and are given to the best of my knowledge and belief and no material information has been withheld in relation to this request. 本人現申請辦理上述之更改事項，謹此聲明並確認所有提供之資料及細節是準確無誤，真實及為事實之全部，並且是盡本人所知及所信而提供的。

**Client signature** 客戶簽名 \_\_\_\_\_ **Date** 日期 \_\_\_\_\_

For official use only 僅供職員填寫			
Approve	Yes / No (please indicate rejected reason)	Rejected reason	
Reviewed by		Approved by	